

# MINUTES

## MINUTES OF THE OAKLAKE ASSOCIATION BOARD OF DIRECTORS MEETING May 13, 2013

### A. Call to Order

Meeting was called to order at 7:35 PM by David. All Board members were present except Heidi Mulligan and John Drago.

### B. Others present in the audience were:

- Frank Miller
- Regina
- Marilyn
- Greg Kayser
- Stefani Porter

### C. Reading of Previous Meeting Notes

The minutes for March 2013 were approved by the Board members. Approved by David, 2<sup>nd</sup> by Vikki. *They will be sent to John Drago to be posted on the website.*

### D. Reports

#### 1. Finance Report

Vikki presented the treasurer's report.

Reserve Account: \$155,652

Operating Account: \$45,352

30 Days Delinquent	60 Days Delinquent	90+ Days Delinquent
\$470.00	\$420.00	\$14,968.00

- Remind homeowners that payment plans are available and have been successful.
- Look at quarterly billing to investigate benefits of making billing monthly

#### 2. Police Report (Marilyn Williams)

- Suspicious person – take a picture of license plate and person
- 92% of crimes in Topanga are auto theft
- Email addresses of as many people as possible to correspond with residents
- Looking for young college/high school to join C-PAB.
- Valley has 1./2 of LA's population, but 1/3 of the police stations
- Free tree, call 311 and ask to be transferred to the tree program.

### E. POOL

- Pool attendant – investigate hours, cost (minimum wage), check budget. Prior years, the pool attendant would work from 12-5, Monday – Friday, noon – 5. **Vikki to check budget.**

### F. CONTRACTS/BIDS

- Front entrance lighting repair. Heidi met with the contractor. Will need to get an update from her.
- Doors contractor – need to finalize estimate.
- DWP came out to look at leak in Ducor in the middle of the street. Patch is terrible. **David Canoles is working on determining repair costs.**

### G. SECURITY

- Last week a resident saw 3 guys in a Mercedes busted through the gate to go fishing. John Drago will investigate with the owner that they said they were visiting.
- Someone is smoking in the bathroom and is leaving piles of ashes on the bench - David will have guard check the bathroom
- June 1 is the last day for blue stickers and the guest passes (embossed on fluorescent paper with colors changing for different months). John is working on getting an embosser

#### H. CAMERAS

- John is working with Global Custom Security today and expects the last of the parts to come in by this Thursday. We will setup an install time for the following week.

#### I. CH

- No further repairs needed. Frank was able to address all the issues noted. Thank you Frank!

#### J. STREETS

- Slurry coat was supposed to occur in Carla and Darlene this May – David Canoles awaiting an update to schedule. Greg suggested that this be postponed until his work and the house that was damaged in the fire is complete.

#### K. SOCIAL

- June 8, schedule community garage sale
- Patti to update the sign
- Christy to advertise
- Heidi to advertise in the Honker

#### L. OTHER/HONKER/QUESTIONS/CONCERNS FROM GUESTS

- 8460 Darlene (NEED LOTS) requires a letter because of the lack of upkeep. CC the letter to his mother.
- 8494 and 8482 Carla Lane are both in disrepair (NEED LOTS)
- July 4<sup>th</sup> – start planning
- Andrew Young decision (NEED LOTS)

**Meeting adjourned at 8:28p.m.**